



Kelvin Grove State College

The Pursuit of Excellence With All Our Might

2025 BRING YOUR OWN DEVICE (BYOx) PROGRAM - YEAR 6-12 STUDENTS

APPLICATION FOR PARTICIPATION IN 2025 COLLEGE BYOx EQUITY PROGRAM (VER 2)

Before completing this form, please refer to the **KGSC BYOx Information Handbook** on the College website at <https://kelvingrovesc.eq.edu.au/facilities/computers-and-technology/bring-your-own-device-byox-program>

NOTE:

- Only a limited number of College owned laptops are available in the Equity Program on a case by case basis at the discretion of the Sub School Principal
- *Equity laptops are borrowed each morning from the Student Wellbeing Centre and returned each afternoon

Please complete **ONE FORM PER STUDENT** and use **BLOCK PRINT**

| | | | |
|--|---------------|--------------|----|
| Parent First and Surname | | | |
| Student First and Surname | | | |
| Year Level | | MIS Username | |
| *Is a computer (desktop or laptop) available for use at home? | Please circle | Yes | No |
| *Is a "take home" Equity Program laptop being requested? | Please circle | Yes | No |
| If requesting a "take home" Equity Program laptop, please provide supporting information for Principal consideration | | | |
| Start Date | | End Date | |

When participating in the College BYOx Equity Program we understand and agree to the following:

- The laptop is to be collected from the Student Wellbeing Centre each morning and returned each afternoon. Equity Program laptops are not to be taken home*.
- Failure to return the laptop may result in further consequences, including suspension from the BYOx Equity Program.
- College ICT guidelines must always be followed in accordance College ICT Agreement (signed on enrolment and when updated) and the BYOx Information Handbook, including that the laptop will **only** be used for educational purposes including when connected to and using College network and internet services. Students will only use laptops in classes when teacher approval has been given, and to complete educational tasks as instructed by the teacher.
- Any issues with the laptop will be reported to Student Wellbeing Centre or Student Tech Hub immediately
- It is the responsibility of the student to ensure that the laptop is secured when not in use. Theft, loss, vandalism or unauthorised access to the laptop must be reported to the Student Wellbeing Centre or Student Tech Hub immediately
- It is the responsibility of the student to back up files on the laptop e.g. Save to OneDrive, external hard drive or USB

*NOTE: A very small number of "take home" Equity Program laptops are available

| | | | |
|-------------------|--|------|--|
| Parent Signature | | Date | |
| Student Signature | | Date | |

Please return this completed and signed form to the Student Wellbeing Centre or info@kelvingrovesc.eq.edu.au to be provided to the relevant sub-school Principal for authorisation.

Sub-School Principal Authorisation:

| | | | | |
|---|--|--------------------------|--------|--------|
| Sub-School Principal | | Sub-School Please circle | Middle | Senior |
| *A "Take Home" laptop has been approved by Sub-School Principal | | Please circle | Yes | No |
| Signature | | Date | | |

What happens next? Once sub-school Principal authorisation has been obtained, the Student Wellbeing Centre will log an IT request for the Equity Program laptop to be set up for the student. The laptop should be available for

Any questions relating to the College BYOx Equity program should be directed to HOD eLearning (Middle Senior Library) or email BYOx@kelvingrovesc.eq.edu.au