Homework Policy

Homework is a very valuable part of the learning process. In the less structured environment at home, students have the opportunity, through focused activities to, deepen knowledge, refine a range of skills and develop their thinking processes. Homework enables time management and organisational skills to be developed.

Homework is any school related work done at home and comprises but is not restricted to:
- teacher set tasks
- assignments done at student pace by due date
- reading fiction and non-fiction books, set texts, internet and newspapers
- reviewing, highlighting and summarising daily lessons
- preparing for practical lessons
- organising a study and assignment planner
- revising rough drafts
- study for specific assessment

Homework is organised by:
- teacher, written in homework diary by student
- student, from personal study / assessment plan

Homework expectations are outlined by each faculty/sub-school at the start of the year via one of:
- handout given to student to be glued into subject book
- intranet
- college website
- parent teacher information night

Responsibilities

Student:
- have a homework diary
- bring it to every class
- write homework clearly in diary
- complete homework and bring it back to class
- accept responsibility for homework completion
- have a set time for homework in the afternoon/evening
- organise a personal study/homework/assessment plan

Teachers:
- set homework that is relevant and meaningful
- check homework is written in the diary
- correct, check, initial or date
- contact parent/guardian as per work ethic policy if not complete

Parents:
- encourage students to complete homework
- check homework diary occasionally
- check completed homework occasionally
- provide resources to complete homework – quiet area
- assist where necessary
- monitor that student’s part time work, extra-curricular activities and social agenda does not place undue pressure on study and homework requirements through over commitment.

Heads of Department
- monitor homework and convey expectations to staff
- follow up students of concern as per Work Ethic Policy

Executive
- discuss monitoring process with Heads of Department
- update college diary annually
- communicate relevant policy through assemblies, staff meetings, newsletters, intranet, handbooks and on college webpage

Effective January 2014