



Access Arrangements and Reasonable Adjustments (AARA)

2019 APPLICATION INFORMATION FOR PARENTS/CARERS for PERMANENT, TEMPORARY AND INTERMITTENT CONDITIONS

Access arrangements and reasonable adjustments (AARA) recognises that some students have disability, impairment and/or medical conditions, or experience other circumstances that may be a barrier to their performance in assessment. Access arrangements and reasonable adjustments (AARA) are designed to assist these students.

AARA minimise barriers for eligible students to demonstrate their learning, knowledge and skill in assessment. Students can apply for either access arrangements and/or reasonable adjustments under the four broad QCAA application categories for AARA eligibility including; cognitive, physical, sensory, and social/emotional.

Access arrangements are actions/s taken by the school so that a student with an eligible impairment that may not be covered by the definition of disability can assess assessment. Reasonable adjustments are action/s taken by the school so that an eligible student with impairment as a result of disability and/or medical conditions or experiencing other circumstances creating a barrier to the completion of assessment can be assessed.

The accompanying Application Form needs to be completed and submitted to Student Services with a medical report attached. A medical report must be completed by a relevant practitioner who is a general practitioner (GP), medical specialist, or psychologist (registered under Queensland's Medical Practitioners Registration Act 2001 and/or Queensland's Psychologists Registration Act 2001, and who is not related to the student or employed by the school. The medical report must be current unless the student has a permanent disability and/or is verified as a student with a disability with the Queensland Department of Education.

The QCAA confidential medical report (Part A and Part B to be completed) requires the provision of the following:

- Diagnosis of disability and/or medical condition
- Date of diagnosis
- Date of occurrence or onset of the disability and/or medical condition
- Symptoms, treatment or course of action related to the disability and/or medical condition
- Information about how the diagnosed disability, impairment and/or medical condition affects the student participating in assessment, particularly timed assessment when considering external assessment
- Professional recommendations regarding AARA.

Application for AARA can be made for Units 1, 2, 3 and/or 4.

For summative external assessment, (External exam) documentation is to be dated no earlier than 1st of April of the assessment year. Please note that QCAA may require updated documentation closer to the assessment.

Documentation for short-term impairments for summative internal assessment (i.e. Units 3 and 4) is to be dated no earlier than 6 months prior to the relevant Unit 3 or 4 assessment.

Currency of documentation for long term i.e. verified disability (EAP), must cover Units 3 and 4. Approval is made through QCAA approval if documentation has expired. For long-term impairments documentation can be dated no earlier than Day 1 of a student's Year 10 enrolment.

For further information go to www.qcaa.qld.edu.au/senior/assessment/aara.



Access Arrangements and Reasonable Adjustments (AARA) 2019 APPLICATION for PERMANENT, TEMPORARY AND INTERMITTENT CONDITIONS

Student Name: _____ **Year Level:** _____

Type of Condition Permanent Temporary Intermittent

Period of AARA *Please tick* Unit 1 Unit 2 Unit 3 Unit 4

Other timeframe _____

AARA Category

Please tick and briefly state the condition for each AARA eligibility category.

Cognitive (e.g. specific learning disability [i.e. Dyslexia], ADD/ADHD, executive functioning disorders, intellectual disability):

Physical (e.g. Diabetes, Cerebral Palsy, Epilepsy)

Sensory (e.g. vision impairment, hearing impairment, auditory processing disorder)

Social/emotional (e.g. anxiety, depression or other mental health issue i.e. ODD/OCD):

Medical Report Attached (mandatory) Yes No

Parent/Carer Signature _____ Date _____

Student Signature _____ Date _____

This form (with original documentation) must be submitted to Student Services as soon as possible.

(Office Use Only)-----

Medical Report Attached Yes No **Other Documentation Attached** Yes No

Approved Time Frame Unit 1 Unit 2 Unit 3 Unit 4 Other Time Frame _____

Principal Approval Yes No **Signature** _____ **Submitted to QCAA** Yes No

QCAA Approval Yes No **Parent/Carer/Student informed of application outcome** Yes No

Adjustments Granted _____

