



Access Arrangements and Reasonable Adjustments (AARA)

2019 APPLICATION FORM – ILLNESS AND MISADVENTURE

Applications for AARA in the category of Illness and Misadventure can be made when:

- The illness or event is unseen and beyond a student’s control
• An adverse affect can be demonstrated
• The situation cannot be of the student’s own choosing or that of their parent’s/carer’s, such as a family holiday.

Supporting Documentation: Please refer to the QCAA confidential medical report (Part A and Part C to be completed for medical reasons). To make an informed decision about an illness and misadventure application, the QCAA requires a report that includes the following details:

- Documentation is required to be attached to this application and must cover the date of assessment.
• The illness, condition or event (including details of a diagnosis, where applicable)
• Date of diagnosis, onset or occurrence
• Symptoms, treatment or course of action related to the condition or event
• Explanation of the probable effect of the illness, condition or event on the student’s participation in the assessment.
• For non-medical claims, written evidence from a relevant independent professional or other independent third party, such as a police report.

External Examinations:

- Applications can be submitted 14 days before assessment or 7 days after assessment for external exams.
• No alternative arrangements can be made if a student does not attend the external exam.
• Students studying a Language (e.g. Japanese) who are absent from a component of the test do not receive a result on the external exam.

Student Name: _____ Year Level: _____

Period of AARA Consideration Please tick Unit 1 [] Unit 2 [] Unit 3 [] Unit 4 []

Other Timeframe _____

Assessments that require AARA _____

Reason for Absence _____

Supporting Documentation Attached:

Medical Report Yes [] No [] Non-Medical Documentation Yes [] No []

Parent/Carer Signature _____ Date _____

Student Signature _____ Date _____

This form (with original documentation) must be submitted to Student Services within 2 days after notification from staff.

(Office Use Only)

Medical Report Attached Yes [] No [] Other Documentation Attached Yes [] No []

Approved Time Frame Unit 1 [] Unit 2 [] Unit 3 [] Unit 4 [] Other Time Frame _____

Principal Approval Yes [] No [] Signature _____ Submitted to QCAA Yes [] No []

QCAA Approval Yes [] No [] Parent/Carer/Student informed of application outcome Yes [] No []

Conditions Granted _____