Vocational Education and Training (VET) Information

July 2021

NATIONALLY RECOGNISED TRAINING

Kelvin Grove State College

The Pursuit of Excellence With All Our Might

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Introduction

Dear Student,

Welcome to senior schooling pathways.

We are most pleased on your decision to explore the nationally-recognised vocational education and training (VET) courses offered to senior students at Kelvin Grove State College (KGSC).

At KGSC, Our Just Cause *"Nurturing globally competent learners, leaders and citizens"* is fundamental to our senior school curriculum to assist and support our students to engage and experience success through a journey of growth and learning. For the purpose of this information, we provide details in relation to the VET and pathways opportunities offered at KGSC as part of the student's senior phase of learning.

As a Registered Training Organisation (RTO) # 30320, and in partnership with external private RTOs, KGSC offers senior students a range of VET and pathways.

VET provides pathways for all students, particularly those seeking further education and training, and employment-specific knowledge and skills. Students should consider VET when developing their senior education and training (SET) Plan or equivalent. This planning helps students structure their learning around their abilities, interests and ambitions, and map out what, where and how they will study during their senior schooling.

The benefits VET offers to students include
- development of work-related skills that enhance employability
- access to learning opportunities beyond the traditional curriculum, including work-based learning
- competency-based assessment that meets quality industry standards
- pathways to further training, education and tertiary learning.

The Flexible Learning Hub (FLH) team and teaching staff who deliver VET training programs support the KGSC "*Your Prep to Pathways Experience"* by *Co-Creating Futures* for our students in partnership with educational providers and businesses to further develop the gifts and talents of each student.

In partnership with our students and families we are able to tailor the learning journey to the individual needs of each student. Furthermore, in a vocational setting, we equip our students with the education, skills, knowledge and training that they will require beyond Year 12.

We look forward to supporting you and your next step on your learning journey.

Jennifer DaSilva
Head of Department Senior School

Emma Zhao
VET and Pathways Coordinator

Vocational Education and Training (VET)

In Australia, vocational education and training (VET) provides pathways for students seeking further education and training, and employment-specific skills. Successful completion of VET provides students with nationally-recognised qualifications that deliver the skills and knowledge required for specific industries and occupations.

Organisations that provide VET are known as registered training organisations (RTOs). They include Technical and Further Education (TAFE) institutes, adult and community education providers, community organisations, industry skill centres, commercial and enterprise training providers and colleges, and some universities and schools.

Students in Years 10, 11 and 12 can access nationally-recognised VET through the school if it is an RTO, or through an external private provider who is an RTO, or through a school-based apprenticeship or traineeship. In addition, the completion of VET qualifications may provide credit towards the Queensland Certificate of Education (QCE).

School-based apprenticeships and traineeships allow students to undertake paid work with an employer and train towards completing a nationally recognised qualification under a contract of training while completing senior schooling.

Vocational education and training (VET) work with both industry and the government to offer qualifications and training that are recognised nationally.

The Australian Qualifications Framework (AQF)

All of the VET courses offered by the college lead to nationally- recognised qualifications – a certificate (if all of the requirements of the qualification are completed) or a statement of attainment (for those parts that are successfully completed where the full qualification is not completed).

This certificate/statement of attainment will be recognised in all eight states/territories in Australia. This is because Australia has a national qualifications framework called the Australian Qualifications Framework (AQF).

Source: Australian Qualifications Framework Second Edition January 2013

Types of Vocational Education and Training

All VET courses are designed to deliver the knowledge and skills employers are looking for, so no matter which type of course you choose you can be certain you will have the best outcome for your chosen career.

School-Based Apprenticeships and Traineeships
- Apprenticeships usually take 3 to 4 years to complete, whilst traineeships usually last 1-2 years.
- Apprenticeships allow you to learn a trade or workplace skill while receiving a nationally recognised qualification in careers such as carpentry, electrical, hairdressing or plumbing
- School Based Traineeships (SATs) provide training in vocational areas not usually covered by apprenticeships and are available for a wide range of careers in most sectors of business and industry.

Certificates I-IV
- Certificates typically take from 6 months to 2 years to complete.
- Certificates range from I to IV, so they are a great place to kick start your higher education and future career no matter what your current knowledge levels are.
- Certificate courses cover a wide range of topics including business, nursing and mechanical engineering.

Diplomas

- Diplomas typically take between 1-2 years to complete.
- Diplomas focus on the more complex and technical areas of a chosen field.
- With a Diploma, you will also hone important skills relevant to all workplaces, such as effective communication, decision making and problem solving.

VET in Schools (VETiS) Funding

Students undertaking VETiS, funded by the VET investment budget, can complete one employment stream qualification at the Certificate I or II level.

VETiS qualifications funded by the VET investment budget are listed on the Priority Skills List (DESBT Portal 2018-2020) by the Department of Employment, Small Business and Training (DESBT).

These qualifications have been identified in consultation with industry as leading to employment outcomes and are based on skills shortages and Queensland Government priorities.

Who is eligible to receive VETiS funded training?

To be eligible to access a VETiS qualification funded by the Queensland Government, prospective students must:
- Be currently enrolled in a secondary school, in Year 10, 11 or 12;
- Permanently reside in Queensland;
- Be an Australian citizen, Australian permanent resident, a temporary resident with the necessary visa and work permits on the pathway to permanent residency, or a New Zealand citizen.

International Students and VET
International Students (500 Visas holder) can access VET school-based RTO VET in ISP (CRICOS registered) schools. In Queensland, international students can comprise their timetable with (part-time) registered VET courses as part of their primary course of study (Secondary). These VET courses are registered on the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS) registered school's Registered Training Organisation (RTO) scope. The CRICOS registration is maintained by EQI and the qualifications (Certificate I to IV) is covered under the QCAA delegation. This excludes participation in TAFE at School programs, as restricted by the EQI.
Source: Education Queensland International (EQI) May, 2021

Unique Student Identifier (USI)
All students undertaking nationally recognised VET in Australia must have a Unique Student Identifier (USI). This includes students who are undertaking Vocational Education and Training (VET) while at school. The USI will allow students to access their enrolment and achievement record online through the USI Transcript Service for all VET learning completed from January 2015 onwards. The USI is a unique reference number that links information about a student's VET achievements, regardless of where they study. This makes it easier for students and RTOs to find and collate a student's VET achievements.

What is a USI?
- A USI is a reference number made up of numbers and letters.
- The USI gives students access to training records and transcripts.
- The USI stays with a student for life and allows a student to see their training results from all providers. This includes all nationally recognised VET courses and qualifications.

Why do students need a USI?
- For the RTO to issue a statement of attainment, or certificate, for nationally recognised training.
- For online access to their record of enrolment and achievement for VET learning.
- To provide evidence of their VET learning, for example, when applying for a job or further study.
- Some high schools that provide nationally recognised training.
- Some employers and other organisations that provide nationally recognised training.

What do students need to do?
A student can apply for a USI at the Australian Government USI website - create your USI. The student must then provide the USI details to their training provider (school RTO, TAFE or other training provider) or they will not receive a statement of attainment or qualification certificate.

Language Literacy and Numeracy (LLN)
If you are undertaking a VET subject that has embedded units of competency from a Training Package, you will find that basic literacy/numeracy elements have been incorporated. This should help you learn these basic literacy/numeracy components more readily, as these skills are delivered and or assessed in the context of an industry vocational area that individuals have agreed to complete while attending this RTO. Language, literacy and numeracy assistance can be obtained from a specialised VET trainer and assessor involved with the course, a Language Literacy and Numeracy Specialist within this VET area or the Senior Schooling Head of Department.

Students may be asked to complete a Language Literacy and Numeracy (LLN) assessment to support a pre-enrolment, pre-training requirements, whereby the VET trainer and assessor will identify the individual learning needs of the student to support the completion of the vocational qualification. This pre-enrolment assessment may be completed in more than one vocational qualification and may include itemised questions in relation to key content, assessment and qualification requirements identified within the training and assessment strategy of the qualification.

VET trainers and assessors will use the feedback and data gathered from this diagnostic tool to support individualised learning experiences in order support students to obtain the required level of performance expected within the qualification and unit of competency being delivered. VET trainers and assessors will consult with Language Literacy and Numeracy Specialists in order to support student's improvement within the five core skills of learning, reading, writing, oral communication and numeracy.

Work Experience

Work experience placements are available for senior students 14 years of age to assist in their transition from school to university, training and/or work.

The benefits of work experience/ work placement to students
- Better understanding of how classroom learning is applied in the workplace
- Better understanding of the work environment and what employers expect of their workers
- An opportunity to explore possible career options including non-gender stereotyped occupations
- Increased maturity, confidence and self-reliance
- Increased motivation to continue study and/or undertake further training.

Procedures for work experience/ work placement
1. Students talk to their class teacher if work placement is part of their VET course requirements.
2. Students identify an employer who would be willing to take them on for Work Experience.
3. Students submit an expression of interest form to the VET and Pathways Coordinator, Mrs Emma Zhao and attend an interview to finalise a suitable time for the work experience/placement and collect the necessary Government Work Experience Agreement form.
4. Students must obtain signatures from employer, parent/carer and themselves, and then return Work Experience Agreement form to school. This is the student's responsibility, and is a legal requirement to cover insurance. Failure to return form or get signature (by due date) will result in the placement not going ahead and student will be required to come to school.

School Based Traineeships and Apprenticeships (SATs) Process

School-based apprenticeships and traineeships (SATs) provide an opportunity for students in Years 10, 11 and 12 to undertake employment-based training while continuing full-time enrolment in a school program and studying towards a Queensland Certificate of Education (QCE).

School based traineeships and apprenticeships
- Support transitions from school to work and promote education, training and employment opportunities for secondary school students
- Provide students with opportunities to develop skills and knowledge relating to employment situations
- Allow students to start, and in some cases complete, a vocational qualification while still at school
- Improve post-schooling employment and training pathways for students
- Improve links between education and industry, school and local community.

Kelvin Grove State College (KGSC) is committed to ensuring that students can reach their potential and have success transitioning from school to work. Therefore, the school supports the school-based apprenticeship and traineeship program for students who are looking for work on completion of school, which is aligned with their career aspirations.

Apprenticeships and Traineeships combine training with work, in a real job, for wages.
Students at KGSC are advised that this opportunity should be aligned to a career pathway and therefore their SETP (Senior Education Training Plan). Students may find a vacant position via one of the following ways:
- Vacancy listing – through the school or external sources
- A family member, friend or acquaintance
- Structured Work Placement employer offers a position
- Cold calling.

Schools Expectations
- Student will complete negotiated days in the workplace.
- Student will attend all training organised.
- Student will commit to apprenticeship or traineeship with positive attitude and enthusiasm with purpose of gaining full-time employment on completion of school.
- It is the student's responsibility to catch up on all school worked missed.

Work Commitment
Once you have signed up, students must
- Confirm their day of work with the VET and Pathways Coordinator
- Any changes to the work day must be approved with your employer and also the school
- If you wish to work additional days with your employer this must be discussed with the VET and Pathways Coordinator (NB: you should not put pressure on your employer to give you additional work days. If asked, students may work during block exam and holiday periods).

Training Commitment
- Give any details of training dates to the school (NB: must get approval from the school if training is to occur in school time).
- Give a copy of results to the VET and Pathways Coordinator as you progress (NB: if you have not been successful we can assist in assessment re-submits, and liaising with your training provider)

Once a position is found the student will be directed by the VET Office at the training college with the following process:
Step 1.
- Student to outline opportunity to VET and Pathways Coordinator
- Contact parents/carer for final confirmation to discuss time out of school, training requirements and on-the-job commitments.
Step2.

- The sign up will occur when the employer, school and student agree that the school-based apprenticeship/ traineeship is the aligned career pathway for the student
- Student, parent/carer, school representative and Apprenticeship Centre sign up student.

Step 3.
- Paperwork for Student File (School to hold SAT contractual documentation)
- ETES form, school notification, letter regarding sign up, training plan, student results (provided by the student during training).
- Notes of progress and other details pertaining to the apprenticeship/traineeship are kept on file to support the student.

KGSC VET Assessment and Student Feedback Procedures

The following represent the basic VET assessment principles of KGSC. They are designed to promote fairness and equity in assessment.

1. All VET students at this school will be fully informed of the VET assessment procedures and requirements and will have the right to appeal.
2. Information given to students, on the assessment cover sheet, will include:
    - the criteria against which they will be assessed
    - advice about the assessment methods
    - assessment procedures
    - space for comments and feedback.
3. Students will have access to their student profile sheet of results either electronically or in hard copy in each VET subject at timely intervals throughout the course. VET programs delivered through an external RTO partnership will receive regular feedback through the College VET and Pathways Coordinator and/or directly from the external training provider.
    Students are encouraged to consult with the VET trainer and assessors and/or the VET and Pathways Coordinator about their assessment, units of competency and request feedback during each learning phase within the course.
4. The assessment approach will cater for the language, literacy and numeracy needs of students.
5. Any special geographic, financial or social needs of students will be considered in the development and conduct of the assessment.
6. Reasonable adjustment will be made to the assessment strategy to ensure equity for all students, while maintaining the integrity of the assessment outcomes.
7. Opportunities for feedback and review of all aspects of assessment will be provided.
8. Students will be engaged in a process of review of training and assessment, this may be in the form of formal feedback in a learner engagement survey or an information discussion and review of the assessment with the trainer/assessor.
9. A Student Progress Report will be issued for each VET subject studied during the training program and this will be in line with the School assessment reporting timelines set each semester.
10. Clearly documented mechanisms for appeal against assessment processes and decisions will be available to students through the RTO and/or the College RTO Manager.

To book an appointment with the KG VET and Pathways team

Email the following address vet@kelvingrovesc.eq.edu.au
Include in the subject line your name and year level. Please explain the reason for wanting to book an appointment including requests for work experience, school-based traineeships, and any other information you require for VET and Pathways programs, etc....

Vocational Education and Training (VET) to industry standards

The KGSC VET Program offerings align to set industry standards. The courses provide real life learning and deliver education and practical training relevant to the specific industry to our students.

Industry Sector	Course	Duration	Schedule	Cost	QCE Credits	RTO
Foundation Skills	First Aid Skills Set	1 Day	N/A	$75	2 credits	CSTC Pty Ltd. RTO #0699
Health	HLT23215 Cert II, HLT33215 Cert III in Health Services Assistance	Up to 2 years	Full day program on Wednesdays in the Health Hub	Cert II VETiS funded (if not previously accessed) Cert III $700	Up to 6 credits	Axiom College RTO #40489
Manufacturing and Engineering	MEM20413 Certificate II in Engineering Pathways	Up to 2 years	Timetabled subject Trade Training Centre	VETiS funded (if not previously accessed)	Up to 4 credits	Blue Dog Training RTO #31193
Tourism and Hospitality	SIT20316 Certificate II in Hospitality	Up to 2 years	Timetabled subject in Commercial Kitchen	VETiS funded (if not previously accessed)	Up to 4 credits	Smart Skills Pty Ltd RTO #5710
Aviation	AVI30419 Certificate III in Aviation (Remote Piloting)	Up to 2 years	Wednesday12.35 – 3.30pm in Flexible Learning Hub	VETiS funded (if not previously accessed)	Up to 6 credits	Specialist Career Solutions RTO #32292
Professional Services	BSB301120 Certificate III in Business	1-2 years	Timetabled subject	$1200 Domestic $1500 International	Up to 8 credits	Barrington College RTO #45030
Professional Services	BSB50215 Diploma of Business	2 years	Timetabled subject	$2300 Domestic $2600 International	Up to 8 credits	Barrington College RTO #45030
Creative Industries	Option 1: CUA20220 Certificate II in Creative Industries	1 year	Timetabled subject	$250	Up to 4 credits	iVet RTO #40548
	Option 2: CUA310	1-2 years	One day per week face-to-	$2673	Up to 6 credits	TAFE Queensland

	Certificate III in Screen and Media (Multimedia)		face at TAFE Queensland South Bank campus + timetabled subject			RTO #0275 TAFE at School program
Information Technology	Option 1: Certificate II in Applied Digital Technologies	2 years	Timetabled subject	$250	Up to 4 credits	iVet RTO #40548
	Option 2: Certificate III in Information Technology	2 years	Timetabled subject	$250 in Year 1; $150 in Year 2	Up to 6 credits	iVet RTO #40548
	Option 3: Certificate III in Information Technology (3A General, 3B Cyber Awareness or 3C Apple Computer Focus)	1 year	One day per week at TAFE Queensland South Bank campus + timetabled subject	$3,500	Up to 6-8 credits	TAFE Queensland RTO #0275 TAFE at School program

The above information has been provided by RTOs and is believed to be correct at the time of publishing. Further details about each qualification are provided in the following section.

Foundation Skills

First Aid Skill Set
RTO #0699 Construction Skills Training Centre
Embark College

Unit Overview
This course intends to provide participants with the skills and knowledge, 25% completion of the qualification, necessary to effectively respond to emergency situations by sustaining/restoring, breathing and circulation to an adult, child or infant and providing First Aid. This skill set is embedded within the following qualification: AHC30916 Certificate III in Landscape Construction. Please note that this is not a stand-alone qualification.

Course Outcomes
- Statement of Attainment
- Successful completion of the First Aid Skills Set contributes up to a maximum of two credits towards a student's QCE.

Duration
Online theory 6 hours. Practical assessment will then be assessed during a one-day face-to-face practically based session.

Location
This course can be completed one day a week in school.

Cost
This course has a $75 fee.

Assessment
This course has competency-based assessment. Participants will be required to successfully complete a series of assessment tasks, which will include online assessment, practical demonstration/observation, case studies and group activities.

Structure

Unit Code	Unit Title
HLTAID001	Provide cardiopulmonary resuscitation
HLTAID002	Provide emergency life support
HLTAID003	Provide first aid
AHCWHS201	Participate in work health and safety processes.

For further information and/or to enroll, see the VET and Pathways Coordinator.

Health Hub

HLT23215 Certificate II in Health Support Services
HLT33115 Certificate III in Health Services Assistance
RTO # 40489 Axiom College

Unit Overview
Health and community services training is linked to the largest growth industry in Australia, estimated to grow by 20% over the next five years. These programs combine to provide students with entry level skills necessary for a career in the health sector and also provide a pathway to pursue further study.

Students can complete dual qualification or Certificate II only. Successful completion of HLT23215 is required before commencing HLT33115. Nine units of competency are credit transferred from HLT23215 to fulfil the package requirements of HLT33115.

Students deemed competent in all units of competency will be awarded the qualification and record of results by Axiom College. Students who achieve at least one unit of competency, but not the full qualification, will receive a Statement of Attainment.

Course Outcomes
Skills acquired in this course include:
- First aid
- Effective communication
- Workplace health and safety
- Infection control
- Understanding common medical terminology
- Conducting health checks
- Recognising healthy body systems
- Working with diverse people.

Pathways
Potential options may include:
- Various Certificate IV qualifications
- Diploma of Nursing
- Bachelor Degrees (B. Nursing)
- Entry level employment within the health industry.

Duration
1 year in school on Wednesdays in the Health Hub.

Location
The college Health Hub is an in-school simulation Centre, equipped with hospital beds and equipment offering students real-world training and learning experiences. Our partners will be onsite to answer any questions you may have in relation to our unique health programs and the health industry.

Cost
VETiS funding is available to Certificate II students if they have not previously accessed it. Should a student already have accessed their VETiS funding, the course has a $1500 fee.

Certificate III course is not funded and fee of $700 is applicable to students who have completed Certificate II with Axiom College.

For more information, contact the VET and Pathways Coordinator or the Health Hub Manager.

Structure – Certificate II in Health Support Services

Unit code	Unit Title
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS001	Participate in workplace health and safety
BSBWOR203	Work effectively with others
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
HLTWHS005	Conduct manual tasks safely
SITXFSA101	Use hygienic practices for food safety
CHCCCS012	Prepare and maintain beds
CHCCC020	Respond effectively to behaviors of concern
BSBCUS201	Deliver a service to customers
HLTAID003	Provide first aid

Structure – Certificate III in Health Services Assistant

Unit code	Unit Title
BSBMED301	Interpret and apply medical terminology appropriately
CHCDIV001	Work with diverse people
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS001	Participate in workplace health and safety
BSBWOR301	Organise personal work priorities and development
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
HLTWHS005	Conduct manual tasks safely
CHCCOM005	Communicate and work in health or community services
CHCCCS012	Prepare and maintain beds
CHCCC020	Respond effectively to behaviors of concern
HLTAAP001	Recognise healthy body systems
HLTAID003	Provide first aid
CHCCCS009	Facilitate responsible behaviour
CHCCCS015	Provide individualised support
BSBMED303	Maintain patient records

MEM20413 Certificate II in Engineering Pathways

RTO # 31193 Blue Dog Training

Unit Overview

Students are trained to understand industry practices, interpret specifications, including technical information and drawings, demonstrate and apply safe and practical production processes with hand/power tools and machinery, communicate using oral, written and graphical modes, organise, calculate and plan production processes and evaluate the products they create using predefined specifications. They develop transferable skills by engaging in manufacturing tasks that relate to business and industry, and that promote adaptable, competent, self-motivated and safe individuals who can work with colleagues to solve problems and complete practical work.

Pathways

This is a preparatory training course to a trade qualification in:

- Engineering manufacturing
- Metal machining
- Welding and fabrication
- Automotive and mechanical
- Mining
- Diesel fitting
- Construction

Through engagement and participation in the KGSC Gateway to Industry Schools Program (Manufacturing and Engineering) hub, the teachers and students are strongly connected to this industry in Queensland and beyond.

Duration

This qualification will take up to 2 years to complete.

Location

Certificate II in Engineering Pathways is delivered in the Trade Training Centre at the College.

Cost

VETiS funding is available to students if they have not previously accessed it. Should a student already have accessed their VETiS funding, the course has a $1200 per course fee for MEM20419 with Blue Dog Training.

Assessment

Students only receive this qualification if they complete all the 12 required units of competency at a competent level. If students do not complete all 12 units, a statement of attainment is issued.

For further information, please contact the Head of Department Technology and Design (TAD).

Structure

Unit Code	Unit Title
MEM13014A	Apply principles of occupational health and safety in the work environment
MEMPE005A	Develop a career plan for the engineering and manufacturing industry
MEMPE006A	Undertake a basic engineering project
MSAENV272B	Participate in environmentally sustainable work practices
MEM16006A	Organise and communicate information
MEM16008A	Interact with computing technology
MEM18001C	Use hand tools
MEM18002B	Use power tools/hand held operations
MEMPE001A	Use engineering workshop machines
MEMPE002A	Use electric welding machines
MEMPE003A	Use oxy-acetylene and soldering equipment
MSAPMSUP106A	Work in a team

SIT20316 Certificate II in Hospitality

RTO #5710 Smart Skills Pty Ltd

Unit Overview

Certificate II in Hospitality is delivered in in partnership with the external RTO Smart Skills Pty Ltd in the commercial kitchen and the Café located at the College. This training program develops and refines a student's knowledge of the Hospitality industry.

There are 12 units of competency; one unit includes **12 shifts in a hospitality workplace** in order to complete the qualification.

Pathways

This qualification will provide you with the skills and knowledge to work in the hospitality industry, such as:

- Restaurants
- Hotels
- Motels
- Catering operations
- Clubs
- Pubs
- Cafes
- Coffee shops.

Duration

This qualification will take up to 2 years to complete.

Location

External commercial kitchen and College Café.

Cost

VETiS funding is available to students if they have not previously accessed it. Otherwise, this course has a $495 fee.

Assessment

Students only receive this qualification if they complete all the 12 units of competency at a competent level. 12 x 3 hour shifts in a hospitality workplace, including service in school related functions must be completed to attain this qualification. If students do not complete all 12 units, a statement of attainment is issued.

For further information, please contact the Head of Department Technology and Design (TAD).

Structure

Unit Code	Unit Title
BSBWOR203	Work effectively with others
SITHIND002	Source and use information on the hospitality industry
SITHIND003	Use hospitality skills effectively (**structured 12 x 3 hourly shifts in KGSC and Hospitality workplace)**
SITXCCS003	Interact with customers
SITXCOM002	Show social and cultural sensitivity
SITXWHS001	Participate in safe work practices
SITXFSA001	Use hygienic practices for food safety
SITHFAB002	Provide responsible service of alcohol (**1-day course delivered by RTO at KGSC)**
SITHFAB005	Prepare and serve espresso coffee
SITHFAB001	Clean and tidy bar areas - **completed in a Hotel with RTO**
SITHFAB003	Operate a bar - **completed in a Hotel with RTO**
SITHCCC002	Prepare and present simple dishes

AVI30419 Certificate III in Aviation (Remote Pilot)
RTO# NSTA Pty Ltd RTO 32292

Unit Overview
Aviation prepares students for a role as a drone pilot and will provide them the skills and knowledge to operate commercially. This could be for your own business, working for a company or working for one of many government departments which are utilising drones. The course is also an excellent entry point into the aviation industry as you will be learning the same subjects that pilots of manned aircraft in airlines and the military learn. The course is a mix of theory and practical flying to ensure you have the skills and knowledge to be employed as a drone pilot in a full-time role or part time role.

Course Outcomes
By the conclusion of the course of study, students will:
- develop skills and knowledge required to operate remote drones
- understand the mechanics of remote drone and air law
- perform inspections of remote operated systems
- develop situational awareness to aid with remote aircraft operations

Pathways
Upon successful completion of the entry level course AVI30419 Certificate III in Aviation (Remote Pilot), there are a number of career pathways from this qualification including:
- Photography / cinematography
- Public safety and emergency services
- Aerial surveying
- Mining and resource sectors
- Federal, State and Local Government agencies
- Specialist civil and military roles

Duration
This qualification will take up to 2 years to complete.

Location
This course will be undertaken in the Flexible Learning Hub at school.

Cost
VETiS funding is available to students if they have not previously accessed it.

For more information, contact Head of Department, eLearning and VET and Pathways Coordinator

Structure

Unit code	Unit Title
Core Units (9)	
AVIF0021	Manage human factors in remote pilot aircraft systems operations
AVIH0006	Navigate remote pilot aircraft systems
AVIW0028	Operate and Manage remote pilot aircraft systems
AVIW0004	Perform operational inspections on remote operated systems
AVIY0052	Control remote pilot aircraft systems on the ground
AVIY0023	Launch, control and recover a remotely piloted aircraft
AVIY0053	Manage remote pilot aircraft systems energy source requirements
AVIY0031	Apply the principles of air law to remote pilot aircraft systems operations
AVIZ0005	Apply situational awareness in remote pilot aircraft systems operations
Elective Units (5)	
AVIG0003	Work effectively in the aviation industry
AVIZ0004	Maintain security awareness and vigilance in an aviation workplace
AVIY0027	Operate multi-rotor remote pilot aircraft systems
AVIH0008	Operate remote pilot aircraft systems extended visual line of sight (EVLOS)
AVIW0008	Conduct aerial search using remote pilot aircraft systems

BSB30120 Certificate III in Business

Barrington College
RTO# 45030/CRISCOS 03552K

Unit Overview

Business provides opportunities for students to develop business knowledge and skills to contribute meaningfully to society, the workforce and the marketplace and prepares them as potential employees, employers, leaders, managers and entrepreneurs. Students investigate the business life cycle, develop skills in examining business data and information and learn business concepts, theories, processes and strategies relevant to leadership, management and entrepreneurship.

Course Outcomes

By the conclusion of the course of study, students will achieve a nationally accredited qualification while still at secondary school, earn ATAR equivalency and up to 8 QCE points and have a strong foundation to commence studies in the BSB50120 Diploma of Business.

Pathways

A course of study in Business can establish a basis for further education and employment in the fields of:

- Business management
- Business development
- Entrepreneurship
- Business analytics
- Economics
- Business law

- Accounting
- Finance
- International business
- Marketing
- Human resources management
- Business information systems

Duration

This qualification will take up to 12-24 months, with classes delivered at school alongside self-paced study.

Location

This qualification will have in-school classes as well as independent learning.

Cost

Domestic Students: $1200 inclusive of a $250 non-refundable enrolment fee
International Students: $1500 inclusive of a $300 non-refundable enrolment fee.

For more information, contact the Certificate III in Business or VET and Pathways Coordinators.

Structure

Unit code	Unit Title
BSBCRT311	Apply critical thinking skills in a team environment
BSBPEF201	Support personal wellbeing in the workplace
BSBSUS211	Participate in sustainable work practices
BSBTWK301	Use inclusive work practices
BSBWHS311	Assist with maintaining workplace safety
BSBXCM301	Engage in workplace communication
BSBTEC302	Design and produce spreadsheets
BSBWRT311	Write simple documents
BSBPEF301	Organise personal work priorities
BSBFIN301	Process financial transactions
BSBINS202	Handle receipt and dispatch of information
BSBOPS301	Maintain business resources
BSBOPS303	Organise schedules

BSB50215 Diploma in Business

Barrington College
RTO# 45030/CRISCOS 03552K

Unit Overview

The BSB50120 Diploma of Business provides students with a sound overview of the business sector and prepares them for employment opportunities across a range of business disciplines. The Diploma can also be used as a pathway into university and may provide academic credit towards undergraduate study. Students undertake Diploma of Business studies at school alongside their regular senior school curriculum.

Objectives

By the conclusion of the course of study, students will:
- achieve a nationally accredited qualification while still at secondary school
- earn ATAR equivalency and up to 8 QCE points
- gain potential academic credit towards university undergraduate degrees

Pathways

A course of study in Business can establish a basis for further education and employment in the fields of:
- Business management
- Business development
- Entrepreneurship
- Business analytics
- Economics
- Business law
- Accounting
- Finance
- International business
- Marketing
- Human resources management
- Business information systems

Duration

This qualification will take up to 18 months, with classes delivered at school alongside self-paced study.

Location

This qualification will have in-school classes as well as independent learning.

Cost

Domestic Students: $2,350 inclusive of a $250 non-refundable enrolment fee.
International Students: $2,600 inclusive of a $300 non-refundable enrolment fee

For more information, contact the Diploma Coordinator or the VET and Pathways Coordinator.

Structure

Unit code	Unit Title
Core Units (5)	
BSBCRT511	Develop Critical Thinking in Others
BSBFIN501	Manage Budgets and Financial Plans
BSBOPS501	Manage Business Resources
BSBXCM501	Lead Communication in the Workplace
BSBSUS511	Develop Workplace Policies and Procedures for Sustainability
Elective Units (7)	
BSBHRM525	Manage Recruitment and Onboarding
BSBOPS504	Manage Business Risk
BSBPMG430	Undertake Project Work
BSBTWK503	Manage Meetings
BSBPEF502	Develop and Use Emotional Intelligence
BSBCMM411	Make a Presentation
BSBMKG541	Identify and Evaluate Marketing Opportunities

Certificate in Creative Industries

Students have the option to choose a qualification at either Certificate II or Certificate III level from the Creative Industries training package, with a focus on multimedia. The chosen qualification is delivered by an external Registered Training Organisation (RTO) on a user pays basis. Further details of each qualification that can be chosen is provided below.

Through a timetabled subject, students will also have the opportunity to engage with 3D and immersive technologies (e.g. augmented and virtual reality) used in industry, to enable them to develop awareness of, and build confidence and capabilities in using this technology.

Partnerships and Programs

Australian Computer Society (ACS) Qld
This partnership supports students, teachers and the College by providing a connection to the largest ICT professionals network in Australia.

The ACS provides unique insights into new ICT developments and innovation (including entrepreneurship) particularly in the adoption of new digital technologies e.g.

robotics	drones	genomics	wearables	self driving vehicles
artificial intelligence machine learning	blockchains and distributed ledgers	augmented and virtual reality	3D printing/additive manufacturing	the Internet of Things

ACS student membership is recommended for students (approx. $70 + GST at time of print), and gives students access to:
- member portal resources including over 41 000 online digital courses
- professional development and networking events (parents and students attend Qld events for free)
- career development resources, including MySFIA industry self-assessment tool for skills profiling and career pathway mapping
- access to leading industry reports

BOP Industries Young Entrepreneurs Hub
KGSC partners with Scott Miller from BOP Industries and his Young Entrepreneurs Hub (based in a start up co-working space in the city) to provide students with the opportunity to engage with entrepreneurship.

Gateway to Industry Schools Programs
Through engagement and participation in the Gateway to Industry Schools Programs , Teachers and students are strongly connected to these industries which are being transformed through digital solutions using digital disruptor technologies. These include:
- ICT
- Advanced Manufacturing
- Qld Minerals and Energy Academy
- Screen and Media
- Health

More information about these programs can be found at https://desbt.qld.gov.au/training/employers/gateway-schools

Pathways
Completion of a nationally recognised qualification in Creative Industries can establish a basis for further education, training and/or employment in the creative industries, particularly those using multimedia, interactive media, immersive technology and other similar digital technologies. Further information is provided in each qualification option.

Assessment

A range of assessment strategies are used (generally within assessment projects) which may include:
- supervisor observations and checklists
- questions (verbal and/or written)
- review folio of work against specifications
- reviews of products or services against specifications
- checklists
- third party reports (e.g. structured work placement)

Other information

The subject code for the timetabled subject for these qualifications is VCI

All course information provided is current at the time of publishing.

The College expectation is that students will complete the relevant qualification by the end of Term 3 in Year 12. If students do not meet all requirements for the awarding of a Certificate, a Statement of Attainment is issued by the Registered Training Organisation, listing all unit of competencies completed.

Specialised software is used in this course and the timetabled subject. It is recommended that students install this software on their BYOx laptops, therefore it is recommended that laptops have higher specifications. For more information, see BYOx program information at: https://kelvingrovesc.eq.edu.au/facilities/computers-and-technology/bring-your-own-device-byox-program

Option 1: CUA20220 Certificate II in Creative Industries

iVet
RTO# 40548

Information about this Certificate II in Creative Industries qualification and units of competency can be found at https://training.gov.au/Training/Details/CUA20220.

This qualification reflects the role of individuals with the skills and knowledge to perform in a range of varied activities in the creative industries where there is a defined range of contexts. It applies to work in different work environments with a focus on screen and media. Individuals complete tasks with limited complexity and with required actions clearly defined.

Course duration

The volume of learning for a Certificate II is 4 semesters (or equivalent). IVet's standard (suggested) sequence of delivery is shown below. The weeks delivery per unit is based on a 35-week delivery period.

Course duration:	Required Weekly Time Commitment (Scheduled^)			
1 Year	In-class	5* hrs	Homework	2* hrs

*These hours are an indicative estimate only.

^Scheduled hours means timetabled class time and time allotted for homework only. Further contributions to students' overall learning occur in a variety of ways e.g. during exam block sessions, Access and/or study lessons.

Enrolment in this qualification can occur at any time during Year 10 and up to the start of Term 2 in Year 11. Students are required to complete their Certificate II qualification by the end of Term 3 in Year 12.

Structure

This qualification is delivered through a partnership with iVet, utilising their online learning and assessment platform, with a KGSC eLearning teacher as the trainer and assessor in a timetabled subject.

iVet has advised that the current 2022 Course Structure is:

Unit code	Unit Title	Core/Elective
BSBPEF101	Plan and prepare for work readiness	Elective
BSBCRT201	Develop and apply thinking and problem-solving skills	Elective
CUAIND211	Develop and apply creative arts industry knowledge	Core
CUAWHS312	Apply work health and safety practices	Core
BSBTWK201	Work effectively with others	Core
CUADES201	Follow a design process	Elective
BSBCRT311	Apply critical thinking skills in a team environment	Elective
ICTWEB201	Use social media tools for collaboration and engagement	Elective
CUAACD201	Develop drawing skills to communicate ideas	Elective
BSBSTR301	Contribute to continuous improvement	Elective

iVet has advised that these elective units may be substituted/swapped with other elective units e.g.:

Unit code	Unit Title	Core/Elective
CUASOU211	Develop basic audio skills and knowledge	Elective
CUASOU212	Perform basic sound editing	Elective
CUASOU213	Assist with sound recordings	Elective
CUADIG211	Maintain interactive content	Elective
ICTICT215	Operate digital media technology packages	Elective

Cost

The current cost for completion of this Certificate II in Creative Industries through iVet in this face to face and online delivery mode (with KGSC eLearning teacher as trainer and assessor) is $250.00.

Option 2: CUA31015 Certificate III in Screen and Media (Multimedia)

TAFE Queensland, South Bank campus
RTO# 0275

Information about this Certificate IIi in Creative Industries qualification and units of competency can be found at
https://training.gov.au/training/details/cua31015 .

This qualification reflects the role of individuals who use basic skills and knowledge for work in skilled assistant or skilled assistant operator roles in the screen and media industries, including multimedia and interactive digital media. The job roles that relate to this qualification may include editing assistant, assistant content creator, assistant sound technician, podcast producer, junior animator, camera assistant and technical production assistant. Individuals usually work under direction, using some discretion and judgement, and may provide technical advice and support to a team.

Course enrolment

This qualification is available through TAFE Queensland's TAFE at School Program, and enrolment is subject to TAFE Queensland enrolment and other procedures and deadlines for this program.

IMPORTANT: Applications for the 2022 course open at 8 am on 21 July 2021, and places fill quickly, so students must see the HOD eLearning or the VET and Pathways Coordinator ASAP to begin enrolment procedures if choosing this option.

Students must enrol in this qualification before the start of Year 10 or Year 11.

Course duration

Duration is one day per week over 4 terms. Students are required to complete their qualification by the end of Term 3 in Year 12.

Structure

If successfully enrolled through TAFE Queensland, students attend TAFE Queensland (generally South Bank campus unless students are able to attend another campus that offers this qualification) one day a week through a face to face delivery mode.

Students are also enrolled in a subject at KGSC, with students receiving support and mentoring from a KGSC eLearning teacher with experience as a trainer and assessor in this training package.

TAFE Queensland has advised that the current 2022 Course Structure is:

Unit code	Unit Title	Core/Elective
BSBCRT301	Develop and extend critical and creative thinking skills	Core
BSBWHS201	Contribute to health and safety of self and others	Core
CUAIND301	Work effectively in the creative arts industry	Core
CUADIG304	Create visual design components	Elective
CUADIG303	Produce and prepare photo images	Elective
CUAPOS201	Perform basic vision and sound editing	Elective
CUACAM201	Assist with a basic camera shoot	Elective
CUADIG301	Prepare video assets	Elective
CUAANM302	Create 3D animations	Elective
CUAACD201	Develop drawing skills to communicate ideas	Elective
CUAANM303	Create 3D digital models	Elective

Cost

The current cost for completion of any one of the Certificate III in Information Technology options through the TAFE Queensland TAFE at School program in this face-to-face delivery (one day per week) mode is $2673

For more information about these Creative Industries training package qualifications delivered through a timetabled subject, contact the Head of Department, eLearning

Certificate in Information Technology

Students have the option to choose a qualification at either Certificate II or Certificate III level from the Information Technology training package. The chosen qualification is delivered by an external Registered Training Organisation (RTO) on a user pays basis. Further details of each qualification that can be chosen is provided below.

Through a timetabled subject, students will also have the opportunity to engage with other new and emerging digital technologies that are transforming industry and daily lives, to enable them to develop awareness of, and build confidence and capabilities in using this technology.

Partnerships and Programs

Australian Computer Society (ACS) Qld
This partnership supports students, teachers and the College by providing a connection to the largest ICT professionals network in Australia.

The ACS provides unique insights into new ICT developments and innovation (including entrepreneurship) particularly in the adoption of new digital technologies e.g.

robotics	drones	genomics	wearables	self-driving vehicles
artificial intelligence machine learning	blockchains and distributed ledgers	augmented and virtual reality	3D printing/additive manufacturing	the Internet of Things

ACS student membership is recommended for students (approx. $70 + GST at time of print), and gives students access to:
- member portal resources including over 41 000 online digital courses
- professional development and networking events (parents and students attend Qld events for free)
- career development resources, including MySFIA industry self-assessment tool for skills profiling and career pathway mapping
- access to leading industry reports

BOP Industries Young Entrepreneurs Hub
KGSC partners with Scott Miller from BOP Industries and his Young Entrepreneurs Hub (based in a start up co-working space in the city) to provide students with the opportunity to engage with entrepreneurship.

Gateway to Industry Schools Programs
Through engagement and participation in the Gateway to Industry Schools Programs , Teachers and students are strongly connected to these industries which are being transformed through digital solutions using digital disruptor technologies. These include:
- ICT
- Advanced Manufacturing
- Qld Minerals and Energy Academy
- Screen and Media
- Health

More information about these programs can be found at https://desbt.qld.gov.au/training/employers/gateway-schools

Pathways

Completion of a nationally recognised qualification in Information Technology can establish a basis for further education and employment in all roles and industries which rely on using information and communication technologies. Further information is provided in each qualification option

Assessment

A range of assessment strategies are used within these qualifications (generally within assessment projects) which may include:
- supervisor observations and checklists

- questions (verbal and/or written)
- review folio of work against specifications
- reviews of products or services against specifications
- checklists
- third party reports (e.g. structured work placement)

Other information

The subject code for the timetabled subject for these qualifications is VIT

All course information provided is current at the time of publishing.

The College expectation is that students will complete the relevant qualification by the end of Term 3 in Year 12. If students do not meet all requirements for the awarding of a Certificate, a Statement of Attainment is issued by the Registered Training Organisation, listing all unit of competencies completed.

Specialised software is used in this subject. It is recommended that students install this software on their BYOx laptops, therefore it is recommended that laptops have higher specifications. For more information, see BYOx program information at: https://kelvingrovesc.eq.edu.au/facilities/computers-and-technology/bring-your-own-device-byox-program

Option 1: ICT20120 Certificate II in Applied Digital Technologies

iVet
RTO# 40548

Information about this Certificate II in Applied Digital Technology qualification and units of competency can be found at https://training.gov.au/Training/Details/ICT20120

This pathways qualification provides the foundation skills and knowledge to use basic applied digital technologies in varied contexts. The qualification is designed for those developing the necessary digital and technology skills in preparation for work. These individuals carry out a range of basic procedural and operational tasks that require digital and technology skills. They perform a range of mainly routine tasks using limited practical skills and knowledge in a defined context. The qualification is suitable for someone generally performing under direct supervision.

Duration

The volume of learning for a Certificate II is 4 semesters (or equivalent). IVet's standard (suggested) sequence of delivery is shown below. The weeks delivery per unit is based on a 70-week delivery period over 2 years.

Course duration:	Required Weekly Time Commitment (Scheduled^)			
2 Years	In-class	*4.5 hrs	Homework	*1 hr

*These hours are an indicative estimate only

^Scheduled hours means timetabled class time and time allotted for homework only. Further contributions to students' overall learning occur in a variety of ways e.g. during exam block sessions, Access and/or study lessons.

Enrolment in this qualification can occur at any time during Year 10 and up to the start of Term 2 in Year 11. Students are required to complete their Certificate II qualification by the end of Term 3 in Year 12.

Structure

This qualification is delivered through a partnership with iVet, utilising their online learning and assessment platform, with a KGSC eLearning teacher as the trainer and assessor.

iVet has advised that the current 2022 Course Structure is:

Unit code	Unit Title	Core/Elective
BSBTEC101	Operate digital devices	Elective A
BSBWHS211	Contribute to the health and safety of others	Core
ICTICT213	Use computer operating systems and hardware	Core
ICTSAS214	Protect devices from spam and destructive software	Elective A
ICTSAS203	Connect hardware peripherals	Elective A
BSBTEC201	Use business software applications	Elective A
ICTICT214	Operate application software packages	Core
BSBTEC202	Use digital technologies to communicate in a work environment	Core
ICTICT215	Operate digital media technology packages	Core
ICTWEB306	Develop web presence using social media	Elective A
BSBXCS301	Protect own personal online profile from cyber security threats	Elective A
BSBSUS211	Participate in sustainable work practices	Core

iVet has advised that these elective units may be substituted/swapped with other elective units, including units imported from other qualifications or training packages (negotiated with school):

Unit code	Unit Title	Core/Elective
BSBTEC203	Research using the internet	Elective
BSBTEC302	Design and produce spreadsheets	Elective
BSBTEC303	Create electronic presentations	Elective
BSBXCS302	Identify and report online security threats	Elective
BSBCRT201	Develop and apply thinking and problem-solving skills	Elective
BSBPEF202	Plan and apply time management	Elective
FSKDIG003	Use digital technology for non-routine workplace tasks	Elective

Cost

The current cost for completion of this Certificate II in Applied Digital Technologies through iVet in this face to face and online delivery mode (with KGSC teacher as the trainer and assessor) is $250.00

Option 2: ICT30120 Certificate III in Information Technology

iVet
RTO# 40548

Information about this Certificate III in Information Technology qualification and units of competency can be found at https://training.gov.au/Training/Details/ICT30120 .

This qualification reflects the role of individuals who are competent in a range of Information and Communications Technology (ICT) roles, including animation, basic cloud computing, basic cyber awareness, digital media skills, generalist IT support services, networking, programming, systems and web development. Individuals who work in these fields apply broad sets of skills, including foundational knowledge in critical thinking and customer service skills, to support a range of technologies, processes, procedures, policies, people and clients in a variety of work contexts.

Duration

The volume of learning for a Certificate III is 6 semesters (or equivalent). IVet's standard (suggested) sequence of delivery is shown below. The weeks delivery per unit is based on a 70-week delivery period over 2 years.

Course duration:	Required Weekly Time Commitment (Scheduled^)			
2 Years	In-class	*5 hrs	Homework	*1.5 hr

*These hours are an indicative estimate only.

^Scheduled hours means timetabled class time and time allotted for homework only. Further contributions to students' overall learning occur in a variety of ways e.g. during exam block sessions, Access and/or study lessons.

Enrolment in this qualification can occur at any time during Year 10 and up to the start of Term 2 in Year 11. Students are required to complete their Certificate III qualification by the end of Term 3 in Year 12.

Structure

This qualification is delivered through a partnership with iVet, utilising their online learning and assessment platform, with a KGSC eLearning teacher as the trainer and assessor.

iVet has advised that the current 2022 Course Structure is:

Unit code	Unit Title	Core/Elective
BSBXTW301	Work in a team	Core
ICTICT213	Use computer operating systems and hardware	Elective
ICTICT214	Operate application software packages	Elective
ICTSAS303	Care for computer hardware	Elective
ICTSAS308	Run standard diagnostic tests	Elective
BSBCRT301	Develop and extend critical and creative thinking skills	Core
ICTWEB306	Develop web presence using social media	Elective
BSBXCS301	Protect own personal online profile from cyber security threats	Elective
ICTSAS305	Provide ICT advice to clients	Core
BSBXCS303	Securely manage personally identifiable information and workplace information	Core

ICTPRG302	Apply introductory programming techniques	Core
ICTICT313	Identify IP, ethics and privacy policies in ICT environments	Core

iVet has advised that these elective units may be substituted/swapped with other elective units, including units imported from other qualifications or training packages (negotiated with school):

Unit code	Unit Title	Core/Elective
BSBITU211	Produce digital text documents	Elective
BSBXCS302	Identify and report online security threats	Elective
CUAANM301	Create 2D Digital Animation	Elective
ICTGAM301	Apply simple modelling techniques	Elective
ICTICT215	Operate digital media technology packages	Elective
ICTICT309	Create ICT user documentation	Elective
ICTSAS214	Protect devices from spam and destructive software	Elective
ICTSAS309	Maintain and repair equipment and software	Elective
ICTWEB304	Build simple web pages	Elective
ICTWEB305	Produce digital images for the web	Elective

Cost

The current cost for completion of this Certificate II in Information Technologies through iVet in this face to face and online delivery mode (with KGSC eLearning teacher as the trainer and assessor) is $400.00 ($250 in Year 1; $150 in Year 2).

Option 3: ICT30120 Certificate III in Information Technology - choose from 3A General, 3B Cyber Awareness or 3C Apple Computer Focus

TAFE Queensland
RTO# 0275

Information about this Certificate III in Information Technology (General) qualification and units of competency can be found at https://training.gov.au/Training/Details/ICT30120 .

This qualification reflects the role of individuals who are competent in a range of Information and Communications Technology (ICT) roles, including animation, basic cloud computing, basic cyber awareness, digital media skills, generalist IT support services, networking, programming, systems and web development. Individuals who work in these fields apply broad sets of skills, including foundational knowledge in critical thinking and customer service skills, to support a range of technologies, processes, procedures, policies, people and clients in a variety of work contexts.

Course enrolment

This qualification is available through TAFE Queensland's TAFE at School Program, and enrolment is subject to TAFE Queensland enrolment and other procedures and deadlines for this program.

IMPORTANT: Applications for the 2022 course open at 8 am on 21 July 2021, and places fill quickly, so students must see the HOD eLearning or the VET and Pathways Coordinator ASAP to begin enrolment procedures if choosing this option.

Students can enrol in this qualification before the start of Year 10 or Year 11.

Course duration

Duration is one day per week over 12 months. Students are required to complete their Certificate III qualification by end of Term 3 in Year 12.

Structure

If successfully enrolled through TAFE Queensland, students attend TAFE Queensland (generally South Bank campus unless students are able to attend another campus that offers this qualification) one day a week through a face to face delivery mode.

Students are also enrolled in a subject at KGSC, with students receiving support and mentoring from a KGSC eLearning teacher with experience as a trainer and assessor in this training package.

TAFE Queensland has advised that the current 2022 Course Structure for each qualification is:

Core Units:

Unit code	Unit Title
BSBCRT301	Develop and extend critical and creative thinking skills
BSBXCS303	Securely manage personally identifiable information and workplace information
BSBXTW301	Work in a team
ICTICT313	Identify IP, ethics and privacy policies in ICT environments
ICTPRG302	Apply introductory programming techniques
ICTSAS305	Provide ICT advice to clients

Option 3A General Elective Units:

Unit code	Unit Title
Option 3A	
ICTWEB304	Build simple web pages
ICTWEB305	Produce digital images for the web
ICTWEB431	Create and style simple mark-up language
ICTNWK311	Install and test network protocols
ICTSAS310	Install, configure and secure a small office or home office network
ICTCLD301	Evaluate characteristics of cloud computing solutions and services

Option 3B Cyber Awareness Elective Units:

Unit code	Unit Title
BSBXCS301	Protect own personal online profile from cyber security threats
BSBXCS302	Identify and report online security threats
BSBXCS402	Promote workplace cyber security awareness and best practices
ICTSAS213	Maintain ICT system integrity
ICTSAS214	Protect devices from spam and destructive software
ICTSAS215	Protect and secure information assets

Option 3C Apple Computer Focus Elective Units:

Unit code	Unit Title
ICTICT309	Create ICT user documentation
ICTICT214	Operate application software packages
ICTICT216	Design and create basic organisational documents
ICTPRG430	Apply introductory object-oriented language skills
CUADIG304	Create visual design components
ICTICT215	Operate digital media technology package

Cost

The current cost for completion of any one of the Certificate III in Information Technology options through the TAFE Queensland TAFE at School program in this face-to-face delivery (one day per week) mode is $3500.00

For more information about these Information Technology training package qualifications delivered through a timetabled subject, contact the Head of Department, eLearning

Additional VET Delivered in Partnership with External RTOs

- Applications to complete nationally recognised training through an external RTO such as TAFE Queensland must align to future career and study pathways
- Available to Year 10, 11 & 12 students only
- All training opportunities are advertised all year round (depending on the RTO)
- All applications are administered by Kelvin Grove State College
- The Kelvin Grove State College VET and Pathways Coordinator and the Head of Department Senior School approve all VET applicants and requests from students for a VET Qualification Course (VQC) timetabled lesson.

Students in Years 10, 11 and 12 can apply to complete a broad range of vocational education and Training (VET) programs delivered in partnership with the RTO # 0275 TAFE Queensland.

- The Kelvin Grove State College VET and Pathways Coordinator advertises all the TAFE Queensland VET for Schools programs each Semester.

- Copiers of the latest 2022 TAFE at School Course Guide are available in the Flexible Learning Hub (FLH) and the college website.

- Students must check the final enrolment date.

For further information in relation to the training programs listed above, please forward your request through the following email address: vet@kelvingrovesc.eq.edu.au