



Student Resource Scheme Handbook



Kelvin Grove State College

The Pursuit of Excellence With All Our Might



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Dear Parents/Guardians

At Kelvin Grove State College, we take a holistic approach to developing young people's learning. Our Junior, Middle and Senior school curriculum is futures-focussed, innovative and caring, but still embraces the core elements of education that have traditionally been essential for success.

Over a long period of time, our students have achieved some great academic results and made a valuable contribution to the wider community. We know they will continue to do so in the years to come. It is, and always has been, our people – students, families and staff - who make the difference and are our greatest strength. This makes our college an outstanding place to learn and to work.

To achieve these great outcomes, there are many items required to assist with student learning and these include, textbooks (hard copy and online), consumables, resources and other materials. All of these items are the responsibility of the parent/guardian and can become extremely costly for families. Therefore, the College has a Student Resource Scheme in place to assist families to reduce these costs.

This booklet contains information about the Student Resource Scheme and gives an overview of the items that are covered. Participation in this scheme is voluntary, although I am sure you will see that it is outstanding value.

Families who join the scheme are offered the option of paying off the fee throughout the school year. Payment plans can be established by contacting our SUBShop.

Llew Paulger
Executive Principal



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CRICOS Provider Number: 00608A

Student Resource Scheme 2019

	Prep	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
Fees	\$200	\$200	\$200	\$200	\$200	\$200	\$355	\$355*	\$355*	\$355*	\$390*	\$390*	\$390*

*Includes BYOx Program

Administration Fee - \$220 (Out-of-catchment students only)

New out-of-catchment students enrolling for 2019 at Kelvin Grove State College will be charged an enrolment fee of \$220.00. This applies to successful enrolments only and the fee covers administration costs.

Student Resource Scheme Information

The Student Resource Scheme has been implemented in this College to ensure that all students have the necessary resources to support their educational requirements. It is also intended as a convenience to parents/caregivers to provide a more economical option to purchasing new textbooks, resources and consumables each year.

Contribution to this scheme is voluntary. Parents/Caregivers are under no obligation to join, however, they will need to provide all necessary textbooks and purchase and/or pay for resources for the students if they elect not to join the scheme.

The Student Resource Scheme operates at this College under the policy and guidelines of the Department of Education (DoE). The Kelvin Grove State College Parents' and Citizens' Association supports and authorises any changes to the Student Resource Scheme at the October meeting. Parents wishing to take advantage of the resources and services provided by the scheme pay an annual flat fee as well as any individual subject charges and fees to participate in Excellence programs. Any payment made overrides the need to enter into a written agreement by signing the attached participation form.

Some subjects studied attract an additional fee. These subjects and their charges are listed at the end of this booklet. All subject levies are invoiced at the commencement of the school year.

Benefits of participating in the scheme

Students participating in the Student Resource Scheme will be provided with all textbooks required for each subject. Students participating will also receive many resources and materials required in the course of their studies.

The scheme does not cover students' personal requisites such as stationery and writing materials. Resources not covered under the Student Resource Scheme are included in the Stationery Pack information available on line from 1 December on the College website.

Government Textbook Allowance

Every eligible student in Years 7 to 12 at Kelvin Grove State College receives financial assistance from Department of Education to offset the costs of textbooks and resources. This assistance is provided to the College once per year in the form of a Textbook and Resources Allowance (TRA). The school retains this allowance to offset the costs to the parents as detailed in the Fees area.

Certain students are not entitled to the TRA, these include Exchange students, Full Fee-Paying Students, Adult Students (aged 18 years or older) and students from other states enrolling after the cut-off date (the first Friday in August). The Department encourages schools to provide Student Resource Schemes to minimise costs to parents.

Parents are required to purchase the stationery items outlined in the relevant year level stationery lists to start the year and any additional items as advised by class teachers.

Students enrolling in the Brisbane School of Distance Education or in TAFE courses are required to meet any costs involved with this enrolment.

There are a number of options for making payment of the participation fees.

- BPOINT. (School CRN 2409000044793) Invoice number and name required.
- In person by EFTPOS, cash or cheque at the Sub Shop which is located in the Middle/Senior Campus.
- Phoning the SUBShop and asking for a direct link of the invoice to be sent to your mobile phone for credit card payment.
- Direct deposit in to the college bank account. If using this option please ensure your student's ID number and name are used to allow staff to allocate the payment correctly.
BSB: 064157 Account: 10000544 - In the reference area ensure you identify Your Surname, Initial and student EQ ID and an abbreviation of the activity. E.g.: Smith B 0583736254H Camp

Information regarding the opening hours for the SUBShop in 2019 is included on our website.

Where students enrol after the commencement of first term, the fees will be reduced on a pro-rata basis. The calculation will be based on a 40 week school year. The full cost of the ID Card, Homework Diary and College Journal (Middle and Senior School only) will be payable on enrolment.

Please note that the school, with the approval of the P&C, reserves the right to review and amend fees at any time.

Financial Difficulties

It is acknowledged that some families can experience financial difficulties. Parents/caregivers in these circumstances are urged to contact the SUBShop staff to discuss individual payment options. All discussions will remain confidential.

Non-payment of fees

The school operates the Student Resource Scheme to benefit all eligible students. It is not viable for the school to provide this service if fees are outstanding. It is for this reason that students may be refused entry into the scheme if fees are outstanding from the previous year/s.

Students with outstanding fees may be denied the opportunity to participate in non-compulsory school activities. Students will not be provided with resources until any outstanding fees from previous year/s have been paid.

Pro Rata Refunds

Students leaving school or transferring to another will be entitled, after receipt of a written request, to a pro-rata refund of any fees paid to the school and the Textbook and Resources Allowance. The pro-rata calculation is based on a 40 week school year. Costs for the ID Card, Homework Diary and replacing any lost or damaged resources will be deducted from the refund. A cheque or an EFT will be issued to the parent/caregiver within one month of the school being notified the student has left and all outstanding textbooks are returned.

Action Required:

- Please make payment or complete the Student Resource Scheme Agreement Form 2019 and return to the Sub Shop by 1 February 2019;
- Invoices for the year level fee will be emailed prior to the commencement of school. To ensure your student is able to access all textbooks (if applicable) and resources, full payment must be made at the SUBShop or have established a payment plan before the 1 February 2019; and
- Invoices for individual subject charges will be processed as soon as possible in 2019. Prompt payment on receipt of the invoices is appreciated.

SUBShop Information

Back to School Trading Hours

Monday 21 January 2019: Closed

Tuesday 22 January 2019 – Thursday 24 January 2019: 9.00am – 7.30pm

Friday 25 January 2019: 9.00am – 3.00pm

Normal Trading Hours During School Term:

Monday, Tuesday, Wednesday and Friday during school terms: 8.00am - 1.50pm

Thursdays: 8.00am - 11.00am

Contact details:

All SUBShop related enquiries can be answered by phoning us on either (07) 3552 7367 or via email at subshop@kelvingrovesc.eq.edu.au. Unfortunately during peak trading times, it will not be possible to respond to phone messages or emails immediately.

Student Resource Scheme Inclusions

Junior School (Years Prep to 5)

Parent Contribution of the Scheme - \$200

Breakdown of the scheme is outlined below:

Student Resource Scheme Inclusions	Cost
Administration of the Student Resource Scheme	\$ 10.00
Core curriculum learning resources (class sets of readers, reading supplies, sight word booklets, handwriting cues/cards, atlas, dictionary, thesaurus, art materials, paint brushes, musical instruments, science consumables)	\$ 55.00
Integrated Computer Technology support (software, interactive digital technology)	\$ 50.00
In class use of sets of laptops (one set to three classes)	\$ 60.00
Use of Hands on Maths equipment and calculators	\$ 15.00
Sporting equipment and events (e.g. under 8's Sports Day)	\$ 10.00
Total	\$200.00

Parents are required to provide pay for:

- Stationery booklist per student. Stationery lists for all year levels are provided on our website.
- Camps and performances, incidental activities and excursions.
- Instrumental Music Fee and Instrumental Hire fee (if applicable).
- Sporting events such as Swimming and Gala Days.

Middle and Senior School (Years 6 to 12)

Items included in the scheme:

- ✓ All teacher prepared notes and materials
- ✓ All textbook and other resources on loan as they are required
- ✓ Access to subject specific teaching kits, DVDs and other reference materials
- ✓ Provision of practical learning experiences and materials, specialist presenters
- ✓ Short-term loans for all classroom resources as required (e.g. novels, e-books etc.)
- ✓ Use of class sets (e.g. atlas, dictionary, textbooks, etc.)
- ✓ Use of reference materials which complement textbooks or substitute textbooks
- ✓ Access to subject area specific resources and equipment
- ✓ Student ID Card
- ✓ QSA certificate printing costs (Senior School)
- ✓ Online student diary

Items specifically excluded from the scheme:

- x Personal protective clothing where required
- x Excessive printing
- x College activities e.g. Excursions, competitions, performances, camps, formal, jerseys, sporting activities

Before a student can be considered for any of the above school activities, a parent who has joined the scheme is expected to have:

- Fully paid the College fees; or
- Have made regular on-going payments towards these fees, as previously arranged with the College

Students who have outstanding fees will not be eligible to participate in the ski trip, semi formal, formal, study tours overseas, excellence programs or obtain a student jersey (Senior students).

Middle School (Years 6, 7, 8, 9)

Parent contribution of the Student Resource Scheme - \$355

Breakdown of the scheme is outlined below:

Student Resource Scheme Inclusions	Cost
Administration of the Student Resource Scheme	\$ 10.00
Core curriculum learning resources (teacher prepared notes, photocopying of class resources, textbooks, novels, eBooks, eLearning platforms, atlas, dictionary, thesaurus, college journal etc.)	\$172.50
Information Computer Technology (software, interactive digital technology)	\$ 60.00
BYOX Program for student laptops (Year 6 students have access to a laptop program)	\$ 50.00
Social and Emotional Development Programs - Healthy Productions (Year 6) - #Real You Day (Year 7, 8 and 9) - MyPB (Year 6 – 9)	\$ 20.00
Competition fees (ICAS – Maths, Science, English)	\$ 7.00
Sporting Equipment	\$ 20.00
Online Student Diary	\$ 8.50
ID Card	\$ 7.00
Total	\$355.00

Parents are required to purchase the stationery items outlined in the relevant year level stationery lists to start the year and any additional items as advised by class teachers.

Senior School (Years 10, 11, 12)

Parent contribution of the Student Resource Scheme - \$390

Breakdown of the scheme is outlined below:

Student Resource Scheme Inclusions	Cost
Administration of the Student Resource Scheme	\$ 10.00
Resources required to complete 12 months in any given year level in the Senior School (e.g. eLearning platforms, textbooks, eBooks, library resources, novels, college journal, etc.)	\$179.50
Information Computer Technology (software, interactive digital technology)	\$ 60.00
BYOX Program for student laptops	\$ 50.00
Student Reference Material (e.g. Software licences)	\$ 30.00
QCAA Requirements	\$ 35.00
Sporting Equipment	\$ 10.00
Online Student Diary	\$ 8.50
ID Card	\$ 7.00
Total	\$390.00

Parents are required to purchase the stationery items outlined in the relevant year level stationery lists to start the year and any additional items as advised by class teachers.

Subject Charges 2019

JUNIOR SCHOOL - PREP TO YEAR 5

SUBJECT	CHARGE
Year 5 High Achievers	\$130.00
Instrumental Music	\$155.00*

MIDDLE SCHOOL - YEARS 6 TO 9

SUBJECT	CHARGE
Year 6 High Achievers	\$130.00
Years 7, 8 & 9 Academic Achievers	\$100.00
Year 8 Technology and Design	\$40.00
Years 8 & 9 Languages – Japanese & Italian	\$20.00

SUBJECT	CHARGE
Year 9 Technology and Design	\$40.00
Year 9 CAD	\$10.00
Year 9 Art	\$20.00
Years 7, 8 & 9 Music Excellence	\$95.00

SENIOR SCHOOL - YEARS 10 TO 12

SUBJECT	CHARGE
TECHNOLOGY & DESIGN AND HOME ECONOMICS	
Year 10 Foundation Graphics / CAD	\$10.00
Year 10 Electronics	\$50.00
Year 10 Industrial skills – metal work	\$45.00
Year 10 Industrial skills – furnishing	\$50.00
Years 11 & 12 Graphics / CAD	\$10.00
Years 11 & 12 Manufacturing – furnishing	\$95.00
Home Economics Cert II in Hospitality (for RTO – Metropolitan Skills Training Unit)	\$80.00
PERFORMING ARTS	
Extension Music	\$40.00
Music Studies	\$40.00
Years 11 & 12 Drama	\$30.00 per semester
Years 11 & 12 Drama Studies	\$30.00 per semester
HEALTH & PHYSICAL EDUCATION	
Health & Physical Education (Green Fees Golf)	\$50.00
LANGUAGES	
Years 10, 11 & 12 Languages – Japanese & Italian	\$40.00

SUBJECT	CHARGE
INSTRUMENTAL MUSIC	
Instrumental Music	\$155.00*
ART	
Year 10 Art	\$20.00
Year 10 Visual Art	\$30.00
Year 10 New Imaging	\$50 (2 semesters) \$30 (1 semester)
Year 10 Fashion	\$35.00
Years 10, 11 & 12 Media	\$30.00
Years 10, 11 & 12 Design	\$40.00
Years 11 & 12 Fashion	\$60.00
Year 11 Art	\$60.00
Years 11 & 12 Multi Media	\$40.00
Year 12 Art	\$40.00
Year 12 Photography	\$100.00
MATHS	
Years 11 & 12 Maths B Scientific Calculator hire	\$60.00

* Instrumental Hire: Percussion \$55, other instruments \$100. These will be invoiced separately at a later date.

EXCELLENCE PROGRAMS

PROGRAM	CHARGE
Tennis	
Years 4 - 6	\$1,500
Years 7 - 9	\$3,625
Years 8 & 9 Tournament	\$4,725
Year 10	\$4,575
Years 11 & 12	\$4,325
Years 10 - 12 Tournament	\$5,325
Bond	\$250
Football	
Year 6	\$320
Year 7	\$920
Years 8 & 9	\$1,250
Years 10 - 12	\$1,500
Bond	\$250
Golf	
Senior Students	\$5,400
Development	\$2,850
Junior Sharks	\$500
Bond	\$250
Volleyball	
Year 6	\$700
Years 7 – 9	\$1,200
Years 10 – 12	\$1,400

PROGRAM	CHARGE
Art & Design	
Years 7 - 8	\$50
Years 11 - 12	\$350
Dance	
QB Senior Program Year 1	\$9,212
QB Senior Program Year 2	\$9,212
Year 10 QB	\$6,252
Bond Year 11 & 12	\$1,000
Bond Year 10	\$500
Years 7 - 9 KG Dance	\$2,000
Years 3 - 6 KG Dance	\$500
Music	
Taiko	\$200
Music Excellence	\$110
English	
English Excelleration	\$500
Science	
Stem Honours	\$145



Participation
<p>The scheme is designed to offset the cost to you of the provision of educational resources associated with your child's education. These resources enhance your child's educational experience and assist them to fully engage with the curriculum. The scheme may be split into two components:</p> <ol style="list-style-type: none"> 1. a whole of school component which is common to all students depending on their year level; and 2. specific goods and services consumed by your child which are related to individual subjects undertaken by your child <p><input type="checkbox"/> Yes I wish to participate in the Student Resource Scheme in _____ (Year). I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them and to pay the participation fee in accordance with the selected payment arrangement below.</p> <p><input type="checkbox"/> No I do not wish to participate in the Student Resource Scheme in _____ (Year). I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them, particularly paragraphs 12 and 38.</p>

Please refer to the accompanying *Subject Requirements List* and/or *Year Level Requirements List* for fee details.

Student Given Name	Student Surname	Yr Level	Fee
1.			\$
2.			\$
3.			\$
4.			\$
Total			\$

Parent Details			
Name:			
Parent Signature:		Date:	

Payment Arrangement
<p><input type="checkbox"/> Now: I wish to make full payment now as a single payment of the total amount above.</p> <p><input type="checkbox"/> Instalments: I wish to make instalment payments, during the first two weeks of the first three terms, in the following proportion of the total amount: Term 1: \$_____; Term 2: \$_____; Term 3: \$_____; or as negotiated with the school: _____.</p> <p>I agree to make payments by the due dates and I understand that any failure to make payments by these dates may result in debt recovery action being undertaken including, where warranted, referral to an external debt collection agency at my expense. I understand my student will not be permitted to participate in optional school activities if my payment arrangement falls into arrears.</p>

School Use Only: negotiated instalments approved: _____ Position: _____

Payment Method
<p>I wish to make payment by:</p> <p><input type="checkbox"/> QParent/BPOINT* <input type="checkbox"/> BPAY** <input type="checkbox"/> EFTPOS (Credit/Debit Card)</p> <p><input type="checkbox"/> Centrepay Deduction*** <input type="checkbox"/> Cheque <input type="checkbox"/> Cash</p> <p>* Online through QParents/BPOINT or see your school's website When paying by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of your CRN, please contact the school.</p> <p>** Following return of this completed form to the school, an invoice, which will include BPAY details will be provided</p> <p>*** Payment by Centrepay deduction can be arranged through the school office</p>

Privacy Statement

The Department of Education and Training, through the school, is collecting your personal information in accordance with section 51 of the *Education (General Provisions) Act 2006* in order to administer the Student Resource Scheme in an efficient, ethical and secure manner. The information will only be accessed by school employees administering the scheme. Some of this information may be given to departmental employees for the purpose of debt recovery. Your information will not be given to any other person or agency unless you have given permission or the Department of Education and Training is authorised or required by law to make the disclosure.

Purpose of the Scheme

1. In accordance with the *Education (General Provisions) Act 2006*, the cost of providing instruction, administration and facilities for the education of students enrolled at State schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.
2. Parents are directly responsible for providing textbooks and other personal resources for their children while attending school. In recognition that these costs can be high, the school operates a Student Resource Scheme (the "scheme") that enables a parent to enter into an agreement with the school that, for a specified annual participation fee, provides for the temporary use by the student of prescribed textbooks and/or other resources, and/or the purchase of consumables and materials for the student.
3. A Student Resource Scheme is separate to and distinct from a request for a voluntary financial contribution.

Benefits of the Scheme

4. The purpose of the scheme is to provide the parent with a cost effective alternative to purchasing textbooks and/or resources elsewhere, through reduced prices gained from the school's bulk purchasing practices.
5. The scheme also ensures that students have consistent personal resources for their education, and saves the parent time and money in sourcing the prescribed materials elsewhere.
6. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the operation of the scheme.

Participation in the Scheme

7. Participation in the scheme is voluntary, and there is no obligation on a parent to participate in the scheme. A parent's decision to participate or not is based on consideration of the value afforded to them by the scheme.
8. The completed and signed Participation Agreement Form should be returned to the school by the advertised date to indicate participation or non-participation in the scheme.
9. If a parent chooses to participate in the scheme and completes the Participation Agreement Form, a fee will be due and payable by the parent for the items provided by the scheme to the student.
10. Payment of the participation fee is a requirement for continued participation in the scheme. An unpaid fee will be subject to the school's debt collection processes.
11. A parent who does not wish to participate in the student resource scheme shall inform the school by completing the Participation Agreement Form and returning it to the Administration Office. Arrangements will be made for the parents of students in Years 7 to 12 or of secondary education age to be paid the value of the Textbook and Resource Allowance for each of their eligible children.
12. A parent who chooses not to participate in the scheme is responsible for providing the student with all items that would otherwise be provided to the student by the scheme as detailed on the *Year Level Requirements List* and/or *Subject Requirements List*, to enable the student to engage with the curriculum.

Parents and Citizens' Association Support of the Scheme

13. The operation of the Student Resource Scheme is discussed annually at a meeting of the Parents and Citizens' Association. Parents are extended an invitation to attend this meeting and provided with an opportunity to express their opinions. A vote is taken at this meeting on supporting the operation of the scheme.

Textbook and Resource Allowance

14. The Queensland Government provides financial assistance to parents of students in Years 7 to 12 or of secondary education age, attending State and approved non-State schools, to offset the costs of textbooks and other resources. Assistance is provided in the form of a Textbook and Resource Allowance which is paid once a calendar year through the school. Parents have the option to receive the allowance directly from the school or as an offset of fees associated with participation in the school's Student Resource Scheme. This option is made available to each parent annually by the school. Current allowance rates are available from <http://education.qld.gov.au/finance/grants/fund/garp/html/par-stu.html>

Payment Arrangements

15. Payment of the participation fee may be made by EFTPOS (Debit Card; MasterCard; Visa; American Express where accepted by the school), cheque, or cash.
16. Payment may be made through the QParents portal using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected.
17. When paying by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of your CRN, please contact the school.
18. Payment of the participation fee may be made in whole or by instalment as indicated on the Participation Agreement Form or for another amount as approved by the Principal.
19. For payments made in person by cash, cheque or credit/debit card, a receipt will be provided to the payer. Where payments are received by other methods, a receipt will be provided on request. All receipts and documentation on the scheme should be retained by the parent for future reference and possible taxation purposes.

Parent Experiencing Financial Difficulties

20. A parent wishing to participate in the Student Resource Scheme and experiencing financial hardship is encouraged to contact the principal to discuss how their financial obligations can be met throughout the school year, or to negotiate alternative arrangements that may be available to accommodate their individual circumstances. Centrelink deduction is a payment option offered by the school. All discussions will be held in the strictest confidence.
21. The onus of proof of being so affected is on the parent, and might include a current Health Care Card or other evidence to establish financial hardship.
22. Any concessions given to the participation fee will be at the discretion of the Principal.

Terms and Conditions of Participation in the Scheme

23. Payment of the prescribed fee implies acceptance of the Student Resource Scheme including the Terms and Conditions irrespective of whether or not the signed form has been returned.
24. For the purposes of the scheme, where a student is living independent of his/her parents, reference in the terms and conditions to "parent" is a reference to the independent student.
25. Where a parent chooses to join the scheme and completes a Participation Agreement Form, an annual participation fee will be due and payable by the parent to the Student Resource Scheme.
26. In return for payment of the participation fee, the scheme will provide the participating student with textbooks and/or resources, consumables and materials as listed on the *Year Level Requirements List* and/or *Subject Requirements List* as being provided by the scheme, when due for the student's use.
27. Payment of the participation fee is to be made according to the payment arrangement option indicated by the parent on the Participation Agreement Form, or as otherwise approved by the Principal.
28. Non-payment of the participation fee by the designated payment date(s) will generate a reminder notice to the parent from the school at intervals of 30 days overdue and 60 days overdue. The Principal may thereafter undertake debt recovery action for the overdue participation fee including, where warranted, referral to an external debt collection agency. This may result in extra costs being incurred by the parent.
29. Without limiting any other action the Principal may take in accordance with these terms and conditions, subject to 26 above, the Principal may withdraw a student's participation in the scheme due to non-payment of a participation fee, and/or may require the return of items provided by the scheme for the temporary use of the student, and/or may withhold the giving of any further items under the scheme until the debt is paid.
30. The Principal may refuse to admit a student to the scheme where participation fees are overdue from the previous year's scheme.
31. Where participation fees are overdue, the Principal has the discretion to exclude a student from an optional school activity.
32. The scheme provides the entire package for the specified participation fee, and is not available in parts unless specifically provided for by the school in the fee structure.
33. All textbooks and resources provided for temporary use by the scheme remain the property of the scheme and shall be returned at the end of the course or school year or when the student leaves the school, whichever is the earlier. Where an item is not returned, the parent will be responsible for payment to the scheme of the replacement cost of the item. Failure to make payment may result in debt recovery action being undertaken.
34. Textbooks and other resources provided for temporary student use by the scheme shall be kept in good condition by the student. The school Administration Office shall be notified immediately of the loss or negligent damage to any issued item. Where an issued item is lost or negligently damaged, parents will be responsible for payment to the scheme of the replacement cost of the item. Failure to make payment may result in debt recovery action being undertaken.
35. The parent is responsible for supplying the student with any additional student materials that are not provided by the Student Resource Scheme, as indicated on the *Year Level Requirements List* and/or *Subject Requirements List* or otherwise advised by the school.
36. If a student enters the scheme after the first week of school, a pro-rata participation fee will apply, calculated on a 40-week school year basis.
37. If a student, having paid a participation fee, leaves the school through the year, a pro-rata refund will be made to the parent, calculated on the participation fee paid, less the cost of consumed materials and the replacement cost of scheme items that are lost or negligently damaged or not returned, plus the pro-rata Textbook and Resource Allowance calculated on a 40-week school year basis.
38. As the scheme operates for the benefit of participating parents and is funded solely from participation fees, resources provided by the scheme will not be issued to students whose parents choose not to participate in the scheme.