Kelvin Grove State College
The Pursuit of Excellence With All Our Might

2024 BRING YOUR OWN DEVICE (BYOx) PROGRAM - YEAR 6-12 STUDENTS

APPLICATION FOR PARTICIPATION IN 2024 COLLEGE BYOx EQUITY PROGRAM

NOTE: Year Academic Achievers and Music Excellence Program students are not eligible for the College Equity program as bringing a laptop is a condition of participation in these optional programs

Before completing this form, please refer to the **KGSC BYOx Information Handbook** which can be found on the College website – use the link below or see the Quick Links section on the home page.
https://kelvingrovesc.eq.edu.au/facilities/computers-and-technology/bring-your-own-device-byox-program

Please be aware that only a limited number of College owned laptops are available for the Equity Program on a first in basis **for families experiencing financial hardship**.

Please complete ONE FORM PER STUDENT and use BLOCK PRINT

Parent First and Surname			
Student First and Surname			
Year Level		MIS Username:	
Start Date:		End Date:	

*NOTE: The Student Laptop Hub has been relocated to the Student Wellbeing Centre

When participating in the College BYOx Equity Program we understand and agree to the following:

- The laptop is to be collected from the *Student Laptop Hub between 8 am and 8.45 am each morning, and returned by 3.30 pm. The laptop must not be taken home overnight.
- Failure to return the laptop each day may result in further consequences, including suspension from the BYOx Equity Program.
- College ICT guidelines will always be followed in accordance with the completed and signed College ICT Agreement (signed on enrolment and annually when updated) and the BYOx Information Handbook, including that the laptop will **only** be used for educational purposes when connected to and using College services. Students will only use laptops in classes when teacher approval has been given, and to complete educational tasks as instructed by the teacher.
- Any issues with the laptop will be reported to the *Student Laptop Hub or Student Tech Hub ASAP
- It is the responsibility of the student to ensure that the laptop is secured when not in use. Theft, loss, vandalism or unauthorised access to the laptop must be reported to the HOD eLearning ASAP
- It is the responsibility of the student to back up files on the laptop eg. Save to network, OneDrive, external hard drive or USB

Parent Signature		Date	
Student Signature		Date	

Please return this completed and signed form to Student Services who will give it to the relevant sub-school Principal for authorisation.

Sub-School Principal Authorisation:

Sub-School Principal		Sub-School:	Middle Senior
Signature		Date	

What happens next? Once sub-school Principal authorisation has been obtained, Student Services or the sub-school Principal will send the form to the *Student Tech Hub. An Equity Program laptop will then be set up for the student and should be available for daily borrowing within 48 hours.

Any questions relating to the College BYOx Equity program should be directed to Ms Sue Isbell, HOD eLearning (Middle Senior Library) or email BYOx@kelvingrovesc.eq.edu.au

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